

Instructions for Completion of Outpatient Procedure Component (OPC) Monthly Denominator for Procedure Form (CDC 57.404)

This form is used for reporting data on each patient having one of the NHSN operative procedures selected for monitoring.

Data Field	Instructions for Data Collection
Facility ID	The NHSN-assigned facility ID will be auto-entered by the computer.
Procedure #	The NHSN-assigned Procedure # will be auto-entered by the computer.
Patient ID	Required. Enter the alphanumeric patient ID number. This is the patient identifier assigned by the hospital and may consist of any combination of numbers and/or letters.
Social Security #	Optional. Enter the 9-digit numeric patient Social Security Number.
Secondary ID #	Optional. Enter the alphanumeric ID number assigned by the facility.
Medicare #	Optional. Enter the patient's Medicare number.
Patient name	Optional. Enter the last, first, and middle name of the patient.
Sex	Required. Select "F-Female," "M-Male," or "N-Missing". NOTE: Select "N-Missing" only if a value of F or M is not available in the medical record.
Date of birth	Required. Record the date of the patient birth using this format: MM/DD/YYYY.
Ethnicity	Optional. Specify if the patient is either Hispanic or Latino or Not Hispanic or Not Latino; otherwise select, Decline to respond Unknown Note: Select 'Unknown' in the rare circumstance when the patient is non-communicative and/or access to this information is not available.
Race	Optional. Specify one or more of the choices below to identify the patient's race: American Indian or Alaska Native Asian

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	Black or African American Middle Eastern or North African Native Hawaiian or Other Pacific Islander White Decline to respond Unknown Note: Select 'Unknown' in the rare circumstance when the patient is non-communicative and/or access to this information is not available.
Event type	Required. Enter the code for the procedure (PROC).
NHSN Procedure Code Category	Required. Enter the appropriate NHSN procedure code name (for example BRST, COLO). For detailed instructions on how to report NHSN operative procedures, see the OPC SSI Protocol.
Date of encounter	Required. Record the date when the NHSN procedure started using this format: MM/DD/YYYY.
CPT procedure code	Required. Enter the CPT operative procedure code for the primary procedure performed. • If the CPT code is first entered, the NHSN Procedure Code will be auto-filled by the application. • If the NHSN Procedure Code Category is entered first, you will have the option to select the appropriate CPT code. In either case, entering the CPT code is optional. The current list of NHSN CPT procedure codes are found in the "Supporting Materials" sections of the NHSN OPC webpage. https://www.cdc.gov/nhsn/xls/opc/opc-cpt-pcm-nhsn.xlsx.

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Procedure Details	
Wound Class	Required. Check the appropriate wound class from the list. If the wound class is unknown or not listed work with your OR liaison to obtain a wound class for the procedure.
Duration	Required. The interval in hours and minutes between the Procedure/Surgery Start Time, and the Procedure/Surgery Finish Time, as defined by the Association of Anesthesia Clinical Directors (AACD): • Procedure/Surgery Start Time (PST): Time when the procedure is begun (for example, incision for a surgical procedure). • Procedure/Surgery Finish (PF): Time when all instrument and sponge counts are completed and verified as correct, all postoperative radiologic studies to be done in the OR are completed, all dressings and drains are secured, and the physicians/surgeons have completed all procedure-related activities on the patient.
General anesthesia	Required. Check 'Y' if general anesthesia was used for the operative procedure, otherwise check 'N'. General anesthesia is defined as the administration of drugs or gases that enter the general circulation and affect the central nervous system to render the patient pain free, amnesic, unconscious, and often paralyzed with relaxed muscles. Conscious sedation does not fit into this category.
ASA score	Conditionally Required. Required for Inpatient procedures only. Check numeric ASA classification at the time of the operative procedure. Patients with an ASA score of 1-5 are eligible for NHSN SSI surveillance. Patients that are assigned an ASA score of 6 (a declared brain-dead patient whose organs are being removed for donor purposes) are not eligible for NHSN SSI surveillance.
Scope	Required.
Diabetes Mellitus	Required. Required. Indicate 'Y' if the patient has a diagnosis of diabetes, gestational diabetes, or "insulin resistance" requiring management with insulin or a non-insulin anti-diabetic agent. This includes patients with these

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	diagnoses non-compliant with prescribed anti-diabetic agent(s). Indicate 'N' if the patient has no known diagnosis of diabetes, or a diagnosis of diabetes that is controlled by diet alone. Indicate 'N' if the patient receives insulin for perioperative control of hyperglycemia but has no diagnosis of diabetes. The ICD-10-CM diagnosis codes can be found on the OPC SSI webpage under the 'Operative Procedure Code Documents' section are also acceptable for use to answer 'YES' to the diabetes field question if they are documented during the admission where the procedure is performed.
Surgeon code	Optional. Enter code of the surgeon who performed the principal operative procedure.
Height	Required. The patient's most recent height documented in the medical record in feet (ft.) and inches (in.) or meters (m) prior to or otherwise closest to the operative procedure.
Weight	Required. The patient's most recent weight documented in the medical record in pounds (lbs.) or kilograms (kg) prior to or otherwise closest to the procedure.
BMI	Auto-entered. BMI is auto-entered when the weight in pounds or kilograms is entered.
Custom Fields	Optional. Up to 50 fields may be customized for local or group use in any combination of the following formats: date (MM/DD/YYYY), numeric, or alphanumeric. Note: Each Custom Field must be set up in the Facility/Custom Options section of the application before the field can be selected for use.